



Student Senate 43

Finance Committee

1. Conferences: Overnight and day conferences will be funded up to 4 people. There will be at most 2 overnight conferences funded per year; day conferences will not be limited.
2. Activities: All activities such as trips or competitions will be funded up to 10 people at 50%.
3. Hotels: Hotels will be funded for *four student nights (inclusive of Room Number), no more than \$250 per room, per night*. Advisor will be funded for 2 nights.
4. Transportation: Gas will be *funded 100%*. Shuttle will be *funded 50%*. Advisor travel will be fully funded within reason. *Gas Buddy is preferred*.
5. Service Trip Registration: \$2,500 cap for service trip registration inclusive of number of students. Service trip is based on club mission statement and club scope.
6. Campus instructors: *\$4,000* will be funded in total for on campus instructors, per year, in total.
7. Speakers: Speakers or performers during the academic year will be funded *up to \$3,000.00*
8. Print materials: There will only be a *total of \$25.00* allocated for print materials per event. This includes all printed materials, invitations and publicity efforts. This does not include necessary items like sheet music.
9. Gimmicks: There will be a total of *\$400.00* allocated for gimmicks and promotional items per academic year.
10. T-shirts: No personal or club member t-shirts will be funded. T-shirts that are being given away will be funded at the discretion of the committee.
11. Food: No food will be allocated for a conference, trip, or competition. Only food that is crucial to an event will be allocated for. The Committee will allocate 100% of the budget for food if the amount is *\$50.00 or less*. The Committee will allocate *up to 50%* of the budget for food if the amount is *greater than \$50.00*. All final decisions for allocations are up to the discretion of the committee and have the full authority to not fund an event. No more than *\$500* for food will be allocated be event.
12. Fundraisers: A maximum of 8 fundraisers per year will be funded at \$150 per fundraiser.
13. Supplies: Supplies will be lumped together per event. Supplies will be funded in the following way: First *\$50.00* base will be funded, after the base, we will *fund 50% of the costs*.
14. Equipment: Equipment will be funded in the following way: First *\$250.00* base will be funded, after the base, we will *fund 40% of the costs*.
15. Gifts: Thank You gifts, individual awards or recognitions will not be allocated for.
16. Venues: Venue rentals for club functions are not allowed to exceed a total fund of *\$2,000.00 per event*.

**All final decisions are up to the discretion of the committee and the lines can be altered on a case by case basis*

D of C – Discretion of the Committee